

RAPS 2009

annual conference
& exhibition



13-16 September 2009 Philadelphia Philadelphia Convention Center

Career Center Reservation Form

All literature for the Career Center must be pre-approved by RAPS. Participants should forward all materials no later than 24 August 2009. Any material not previously approved will not be displayed and will be discarded.

Participants may send no more than 150 copies of each approved piece for display on their respective tabletops. Participants are responsible for the reproduction of pre-approved collateral pieces and shipping as appropriate. Career Center at Annual Conference & Exhibition does not allow employer representation, structures (such as tabletop displays or literature racks) or promotional items. RAPS staff will be on site to set up, monitor and ensure material on tabletops is replenished throughout the duration of the event. Any remaining copies of material will be discarded at the close of the conference.

The Career Center will have a resume drop box for job seekers to leave copies of their resume. All resumes collected will be sent within two weeks after the conference.

Logos to be placed at participant's tabletop display are due by 24 August 2009. Logos should be .eps files or high resolution .jpeg/.tiff files that are at least 3" wide and 300 dpi.

CAREER CENTER - \$995

Participating companies will have the opportunity to present company literature and current job openings to the attendees of RAPS 2009 Annual Conference & Exhibition. Each participating company may display up to five (5) employment/career related collateral items.

Collateral item examples include (but are not limited to):

- Job postings/descriptions
- General company information
- Summary of benefits
- Business cards

Additional Features Include:

- Access resumes collected in the onsite resume drop box
- Company recognition in the conference program and on the RAPS website
- One (1) thirty-day job posting on the RAPS online job board Regulatory Career Connections with access to the online resume database

There are a limited number of spaces available in the Career Center at the RAPS 2009 Annual Conference & Exhibition. Openings will be filled on a first-come, first-served basis.

COMPANY INFORMATION

Company name: _____

Contact name: _____

Address: _____

City: _____ State: _____ Zip: _____

Business phone: _____ Business fax: _____

Email (required): _____ URL address: _____

PAYMENT INFORMATION

Check#: _____ American Express Master Card Visa

Card number: _____ Exp. Date: _____

Name as it appears on the card: _____

Billing postal code: _____

Signature: _____

CANCELLATION POLICY

Cancellation Policy: Cancellations received until 1 August 2009 will receive a 25% refund. No refunds or credits will be issued after 1 August 2009 (no exceptions). All cancellations must be received in writing.

Fax forms to +1 440 232 0398. For information call +1 800 335 7500, ext. 22 or email: mariannej@bashian.com

Authorized Signature: _____ Date: _____

Slots will not be confirmed until payment is received.