Considerations for Submitting a Poster

- **Length**: These will be run during networking breaks.
- **Suggested emphasis or approach**: Graphic presentation of a presenter’s research using graphs, photos, diagrams, and a small amount of text on a poster board.
- **20-25 posters will be accepted.** Presenters will be expected to talk through their research during networking breaks and other functions.
- **While anyone will be allowed to submit a poster proposal, students and junior level professionals are being encouraged to submit.**
- **Subjects must be tied to some aspect of Regulatory Affairs or Regulatory Science.**
- **Competition**: Posters will be competitively reviewed by delegates to the 2022 Conference and awards will be given to the top three evaluated posted.

**Proposal Title**
Your title must be less than 15 words and should describe the nature of the presentation. Please refrain from including any identifiable information, such as your name or your employer’s name.

*Examples: Considerations in Clinical Study Design; Labeling as a Driver of Regulatory and Commercial Strategy*

**Preferred Track**
Select the most appropriate track from the list below. Please know that the Planning Committee reserves the right to change the track if the proposal would be more appropriate in a different one.
- Poster Discussion

**Preferred Topic**
Select in which of the following topic areas you feel your proposal belongs (see list below). Please know that the Planning Committee reserves the right to change the topic if the proposal would be more appropriate in a different one.
- In Vitro Diagnostics
- Medical Devices
- Pharmaceuticals
- Other________________________

**Geographic Coverage**
Select the primary geographic region the proposal will cover.
- US
- Canada
- Europe
- Asia
- Latin America
- Oceania
- Middle East
- Africa

**Learning Level(s)**
Select the most appropriate learning level. (Note: Preference will be given to sessions designed for the Applied or Strategic levels)

- **Foundational**: Content is introductory in nature and requires no prior knowledge or experience to grasp concepts or related exercises. Typical job titles at this level are coordinator/specialist/associate.
- **Applied**: Content is appropriate for individuals who have strong knowledge of the topic(s) and/or demonstrated well-developed regulatory technical knowledge and skills. Regulatory Affairs Certification (RAC) is targeted to professionals at this level. Typical job titles at this level are manager/senior manager/reviewer.
- **Strategic**: Content is intended for individuals who are well-versed in most/all concepts associated with the topic(s) and are involved in translating knowledge into effective plans and strategy. They work with other teams throughout the product lifecycle. Typical job titles at this level are director/vice president/executive director/CEO/experienced reviewer/section manager/division director.

**Preferred Format**

- Case Studies with Q&A
- Lectures with Q&A
- Lectures
- Panel Discussion and Q&A
- Panel Discussion Only
- Other

**Description**

In 100 – 300 words, describe how participants will benefit from attending this session. Please refrain from including any identifiable information, such as your name or your employer’s name. (HINT: Don’t focus only on what they will learn, but how they can apply what they will learn to their job and career.)

*Example: Design and selection of clinical endpoints almost always spark a lively debate and regulatory professionals are key participants in the discussion. Selection of key endpoints acceptable to health authorities, and also to support the company’s marketing claims, is of paramount importance. This session will discuss strategic approaches to selecting key primary endpoints for novel or preventative therapies, especially those not covered specifically by regulatory guidance or reference products. The session also will include the European Union perspective on novel therapies. In addition, the value of the Food and Drug Administration and European Medicines Agency Drug Development Tool/Novel Methodologies Qualification process will be presented as it relates to clinical endpoint selection.*

**Learning Objectives**

Learning objectives provide a clear picture of the specific skills or content mastery that will be achieved as a result of participating in your session. They help prospective attendees know what they will gain from your session and also help the Convergence Planning Committee to understand the outcomes of your session. Learning objectives must contain verbs that describe observable, measurable and/or achievable actions.

Examples of intentional verbs (Use application level at example link): Apply, Practice, Demonstrate, Execute, Conduct, Solve
Example:
Upon completion of this session, participants should be able to:

- Describe at least three common sense points to remember while establishing a constructive working relationship with the FDA.
- Explain how to move forward with better business practices that are balanced and compliant to regulation.

For your proposal, provide 2-3 objectives.